



Creighton Public Schools Policies and Procedures For 1:1 iPad Program

Creighton Public Schools is proud to offer our Creighton High School students Apple iPad devices for use at school and at home. The 1:1 iPad Program, which provides mobile computing and wireless technology to all Creighton High School students, has been designed to enhance the delivery and individualization of instruction.

The following information is provided to help everyone understand the expectations and the responsibility of care and use related to receiving an iPad.

- Students will receive instruction from school district staff on the proper use of the iPad.
- Students will be able to take the iPad home during the school year if the student signs the Student Acceptable Use of Technology, and iPad consent sheets and pays the required usage fee.
- Students are expected to treat the iPad as a valuable piece of equipment.
- Students must take all precautions to prevent theft; for example, do not leave the iPad unattended or in the passenger area of a car.
- Students must take precautions to prevent damage to the iPad; for example, do not leave the iPad where there is danger of coming in contact with moisture or excessive heat. This would include protecting the machine from inclement weather.
- The district will provide some predetermined apps.
- Students are to use the iPad to access only socially and educationally appropriate materials and websites.
- Students must not use the iPad to purchase goods and services via the Internet while on school grounds or at school functions. (Parents/Guardians/Students are charged with full responsibilities for any financial obligations incurred from the inappropriate use of the iPad.)
- Students are to use the iPad in accordance with the Creighton Public Schools Student Internet and Computer Access Policies Regulations and to maintain the iPad in accordance with the procedures and information provided.
- iPads and iPad accessories are the property of Creighton Public Schools and must be returned at the end of the academic year, upon withdrawal from Creighton Public Schools, or at the request of a teacher or administrator. Willful failure to return the iPad in accordance with the stated conditions will result in criminal prosecution.
- This device will be managed and anything that is deemed unnecessary, disruptive, or inappropriate will be prohibited.
- Any device may be inspected for proper use and proper content by administration or designee.
- **Since the iPads are the property of Creighton Public Schools, officials of the school have the right to review all material stored on or accessed by any iPad. School officials may revoke a student's iPad use privileges for misuse or violation of policies.**

No printing is allowed on school issued iPads.

Music

The use of streaming audio is strictly prohibited during school hours. For example, but not limited to Pandora, Grooveshark.

Section 5: Managing Your Files and Saving Your Work

It is the student's responsibility to ensure that work is not lost due to technical failure or accidental deletion. iPad malfunctions are not an acceptable excuse for not submitting work. Students will be using an LMS, a cloud storage based system provided by the district, to store and manage their documents.

Section 6: iPad Apps

The apps originally installed by Creighton Public Schools must remain on the iPad in usable condition and be easily accessible at all times.

Security

Student iPads will be filtered through the districts Internet content filter. Parents/Guardians are responsible for iPad security after school hours.

Inspection

Students may be selected at random to provide their school-issued iPad for inspection without notice by Administration and/or their designee.

Section 7: Protecting and Storing Your iPad Device

iPad Identification: Student iPads will be labeled in the manner specified by the school. Under no circumstances are students to modify, remove, or destroy these labels.

Password Protection

Students are required to set a pass code on their iPad. Tampering with machine security measures is forbidden. Violations of this requirement will result in disciplinary action.

Section 8: Acceptable Use Guidelines

Students are responsible for their ethical, socially appropriate and educational use of the technology resources of the Creighton Public Schools. Under no circumstances should the iPad cases be opened or iPad turned on while in the locker room or restroom areas.

Access to the Creighton Public Schools technology resources is a privilege and not a right. Each employee, student, and/or parent will be required to follow the Creighton Public Schools Student Internet and Computer Access Policy.

Transmission of any material that is in violation of any law is prohibited. This includes, but is not limited to the following: confidential information, copyrighted material, threatening or obscene

emotional harm or damage resulting to the student that is caused by or related to the inappropriate use of the iPad network.

II. Enforcement

A. Methods of Enforcement

1. The district monitors all Internet communications, Internet usage and patterns of Internet usage. Students have no right of privacy to any Internet communications or other electronic files. The computer system is owned by the school district. As with any school property, any electronic files on the system are subject to search and inspection at any time.
2. The school district uses a technology protection measure that blocks access to some Internet sites that are not in accordance with the policy of the school district. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.
3. Due to the nature of filtering technology, the filter may at times filter pages that are appropriate for student research. The system administrator may override the technology protection measure for the student to access a site with legitimate educational value that is wrongly blocked.
4. The school district staff will monitor students' use of the Internet through direct supervision and by monitoring Internet use history to ensure enforcement of the policy.

B. Consequences for Violation of this Policy

1. Access to the school's computer system and to the Internet is a privilege, not a right. Any violation of school policy and rules may result in:
 - a. Conference with parent or guardian;
 - b. Loss of technology privileges;
 - c. Short-term suspension;
 - d. Long-term suspension or expulsion in accordance with the Nebraska Student Discipline Act; and
 - e. Other discipline to include possible legal action in accordance with State and Federal law.
2. Students who use school computer systems without permission and for non-school purposes may be guilty of a criminal violation and will be prosecuted.

III. Protection of Students

A. Children's Online Privacy Protection Act (COPPA)

1. The school will not allow companies to collect personal information from children under 13 for commercial purposes. The school will make reasonable efforts to disable advertising in educational computer applications.
2. This policy allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for educational purposes.